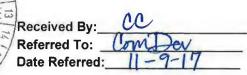
## City of Hermosa Beach

1315 Valley Drive, Hermosa Beach, CA 90254 310.318-0203 - Fax 310.372-6186

Email: recordsrequest@hermosabch.org



## **Public Records Request**

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): Kelly McCann		Email: request@prefapp.com	
Address:			Phone: 310-372-4144
City:			Fax:
Record or Document Requ	iested:		
possible. Non specific inqu	iries may cause responses to be	e delayed or	d/document separately. Please be as specific as may prove to be burdensome and therefore the hit all requests to the City Clerk's Office.
Request for all building property. Physical copies verification purposes for	of official documents are not a real property appraisal.	pancy docur required. T	APN: 4181-020-023 ments issued for the above mentioned ne documents requested are for review and postage). Fees must be paid before records are
released.	page (Maining ree, if applicable is	φο.σο ριασ	postage). I ees must be paid before records are
			solution of Fees for any copies I request of the ck. Credit card accepted in person only.  Date
For Departmental Use Only:			
Action Requested:	Action Taken:	By	Date
Review Only	Document Reviewed		Non-Existent Document
Copies Requested	Copies ProvidedRefusal/Reason	Other (Please Explain)	
For City Clerk's Use Only:			
Date Requestor Notified	Notified By:		Date Picked Up or Mailed

## **Lizanne Castillo**

From:

Kelly McCann < request@prefapp.com>

Sent:

Wednesday, November 08, 2017 7:06 PM

To:

Records Request

Subject:

Public Records Request Form Attached

**Attachments:** 

19058 city of HB records request - Flattened.pdf

Hello,

I am a local appraiser working on an appraisal for a property in Hermosa Beach and would like to review all issued permits on file with the city of Hermosa Beach for the property noted on the attached request form.

Thank you for your assistance and have a wonderful day!

## Sincerely,

Kelly A. McCann
Preferred Appraisals, Inc.
Certified Residential Appraiser
License Certification #: 3004140
State: CA Expires: 11/07/2018
kelly@prefapp.com

kelly@prefapp.com (310) 372-4144

This message is confidential and may be privileged, and is intended for the use of the addressee only. If you are not the addressee (or a person responsible for delivering this transmission to the addressee), do not use, disseminate, or copy this transmission in any way, but promptly contact me by telephone.